



27470 Commerce Center Dr., Suite C

Temecula, Ca. 92590

TVAC March 10, 2019 Board Meeting, 1:30pm – 3:30pm

Meeting Minutes

Election of candidates put forward at General Membership meeting - March 9, 2019 – to serve TVAC to January 10, 2021.

Len Vierra – President

Rick Prill - Board Member

Dennis Morrow – Secretary

Plus, those serving TVAC to January 10, 2020:

Peter Dascalos – Vice President

Sharon Tucker - Treasurer

Julie Perez - Asst. Treasurer

Melissa Davis - Board Member serving as Events Coordinator

Volunteer Coordinator – Norm Wright will continue as TVAC Volunteer Schedule Coordinator, serving to January 10, 2021

Board of Directors and Officers contact information has been gathered and is attached with March 10, 2019 minutes.

Draft of Donation Request Letter will be prepared by Peter Dascalos/Sharon Tucker and sent to TVAC Board Members and Officers for review.

A) Melissa Davis will draft a volunteer recognition letter and send to TVAC Board Members and Officers for review.

B) Sharon Tucker will draft a donation Thank You letter and send to TVAC Board Members and Officers for review.

TVAC Membership Roster was updated by Tina Zuniga, in service as our Secretary 2017-2019, on March 9 and is available to Board Members and officers shortly after she guides incoming Secretary Dennis Morrow to access on TVAC office computer.

Our Board unanimously voted to request that our Counter Volunteers cheerfully greet each person coming into TVAC, ask their name and check against our member roster.....in not a member, Volunteer can request they join for whatever period works for them.

Our Board also voted to encourage TVAC Members to donate any spare recovery literature, to be offered at our front display to support offsetting some of TVAC expenses.

Our Board also voted to develop Volunteer descriptions for all positions to aid future service candidates.

Sharon Tucker has agreed to investigate bundling our phone, including credit card terminal, internet and TV services to reduce our current \$300+ monthly expense. Options include Spectrum & Frontier as well.

a) In addition, Sharon Tucker and Julie Perez will check our credit/debit card processing costs and inquire the 3% charge from SQUARE.

All the above motions were seconded and voted to approve.

Len Viera distributed 2019 TVAC Bylaws to Board Members to review and comment on before our next board meeting.

Peter Dascalos will guide Dennis Morrow regarding the procedure to post events and activities for TVAC members on the TVAC website, including the addition of our TVAC address to our meeting schedule.

Our Board was reminded that our 2019 Christmas Party venue/fundraiser must be reserved by September 14, 2019, including our deposit.

Julie Perez will coordinate bank signature card signing by new TVAC Officers, thereby removing those Volunteers who no longer serve.

Further discussion regarding the sharing our current Board Minutes with active members, as well as a review of our website procedures was set in motion.

Peter Dascalos reported on the progress of making application to the McMillin Foundation for a grant to update our TVAC facility. Peter's concerns were that we are on a month to month rental rather than a lease as requested in the grant application. Contractors are being sought to prepare quotations for the identified building updates, which will be referenced in our grant application as well.

The Board unanimously supported that all suggestions for action be circulated via email for comments.

New Business:

Carpet cleaning received a motion to budget \$200.

Gratefully Submitted,

Dennis Morrow

TVAC Secretary